



## **Limited Production Well Recognition Instructions**

In order to request recognition from the EAA as a limited production well, please submit: (1) a well registration form; (2) a meter registration form; and (3) a check or money order for \$25 as your first yearly administrative fee.

### **1. Well Registration Form:**

A well registration form is attached as Attachment A. If you have already registered your well, the EAA will consider this registration to be an update and you will not be required to pay the \$10.00 registration fee. If this is the first time you are registering your well, please provide a \$10.00 registration fee as described on the registration form.

### **2. Meter Registration Form:**

A meter registration form is attached as Attachment B. If you have already registered your meter, you may provide a copy of your existing registration.

### **3. Administration Fee:**

A \$25 administration fee is required to be submitted to the EAA each calendar year. Along with your registrations, please enclose a check or money order payable to the Edwards Aquifer Authority. Please do not submit cash. This fee is intended to cover administrative costs incurred by the EAA (including inspections and data management) associated with limited production wells. For the first year of limited production well recognition, a well owner is required to pay the administrative fee at the time of registration. For subsequent years, the EAA will invoice the well owner no later than January 15.

Please complete and submit to: Edwards Aquifer Authority, Attn: Limited Production Well, 900 E. Quincy, San Antonio, TX 78215.

ATTACHMENT A



# Limited Production Well Registration and Information Form

(Please complete a separate form for each well registered)

Form: 040413

Please enclose a check or money order to cover a processing fee of \$10.00 for each well registration form submitted; made payable to the Edwards Aquifer Authority. Please do not submit cash. Additional well registration forms are available online at [www.edwardsaquifer.org](http://www.edwardsaquifer.org). Please complete and submit to: Edwards Aquifer Authority, Attn: Well Registration Program, 900 E. Quincy, San Antonio, TX 78215.

Is the well being registered due to a change in ownership? \_\_\_ Yes \_\_\_ No  
If yes, who was the previous owner? \_\_\_\_\_

### **Part I – Well Owner Information**

1.) Current Well Owner: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

2.) Mailing Address: \_\_\_\_\_  
(Street or P.O. Box) (City) (State) (Zip)

If the point of contact for the well is different from above, please provide:

1.) Contact's Full Name: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

2.) Contact's Mailing Address: \_\_\_\_\_  
(Street or P.O. Box) (City) (State) (Zip)

3.) Relationship to owner \_\_\_\_\_

### **Part II – Well Location**

1.) Well Site Address: \_\_\_\_\_  
(Street or P.O. Box) (City) (State) (Zip)

2.) Size of property where well is located: \_\_\_\_\_ (acres).

3.) Please provide a short description of the well location from the nearest intersection of two named public roads, streets, or highways: \_\_\_\_\_ (feet/miles) N S E W \_\_\_\_\_ from the corner of \_\_\_\_\_ and \_\_\_\_\_.

### **Part III – Well Information: (Please answer to the best of your knowledge. For unknown information, mark blank(s) with N.A.)**

1.) Please indicate source of groundwater:  Edwards Aquifer;  Other (specify) \_\_\_\_\_

3.) Well capacity (gallons per minute)? \_\_\_\_\_ 4.) Pump Size (hp)? \_\_\_\_\_ 5.) Year well drilled? \_\_\_\_\_

6.) Total depth of well? \_\_\_\_\_ ft. 7.) To what depth is the well cased? \_\_\_\_\_ ft.

8.) What is the well status?  In use;  Temporarily out of service;  Capped;  Abandoned;  New well.

9.) Please indicate the purpose(s) of use (check all that apply):  Single Family Household;

Multiple Households;  Irrigation-Landscape/Garden/Orchard;  Irrigation-Crops;  Livestock;  Industrial;

Municipal;  Business/Commercial;  Other (specify) \_\_\_\_\_

10.) Is a copy of the State Well Report available?  no  yes (please provide a copy)

11.) Will the well produce more than 1.4 acre-feet in a calendar year?  no  yes

**The information provided is accurate to the best of my knowledge. E-signature, typed in, or manual signature needed below.**

E-Signature \_\_\_\_\_

Date \_\_\_\_\_

Typed Signature

ATTACHMENT B



EDWARDS AQUIFER  
AUTHORITY

**LIMITED PRODUCTION WELL METER REGISTRATION**

Well Owner's Name: \_\_\_\_\_

Well Number: \_\_\_\_\_

**1. Meter Information**

a. Make: \_\_\_\_\_ Serial Number: \_\_\_\_\_

b. Meter Size: \_\_\_\_\_

c. Meter Type:  Propeller  Ultrasonic  Displacement  Multijet  Other: \_\_\_\_\_

d. Meter Read in:  Acre Feet  Gallons:  x10  x100  x1000  Other: \_\_\_\_\_

e. Rollover: \_\_\_\_\_ (1 plus # of digits on meter including stationary zero(s))

2. Date Installed: \_\_\_\_\_ Initial Reading: \_\_\_\_\_

3. Discharge Pipe Size: \_\_\_\_\_

4. Is the totalizer register re-settable?  Yes  No

5. Normal operating range of the meter: \_\_\_\_\_ GPM (Gallons per Minute)

***\*\*NOTE: Please provide a copy of the Calibration Certificate with this form\*\****

**I certify that the information supplied on this form is correct.**

**E-signature, typed in, or manual signature needed below.**

\_\_\_\_\_  
E-Signature of Permit Holder or Authorized Agent

\_\_\_\_\_  
Date

Typed Signature

**Please save this form on your computer after completing it, and then send it as an attachment to: [fieldtechs@edwardsaquifer.org](mailto:fieldtechs@edwardsaquifer.org)**

Or mail to: ATTN: Meter Program  
900 E. Quincy  
San Antonio, TX 78215

Or Fax to: 210-222-9869