

Please keep for your records

P# _____

E# _____



Year _____

Monthly Meter Reading and Groundwater Withdrawal Recording Form

The purpose of this form is to assist permit holders in meeting the reporting requirements of the Authority. The Authority’s rules require all permit holders to accurately read their meter on a monthly and on an annual basis, and file the results with the Authority. In addition, all affected permit holders must file monthly groundwater use reports with the Authority when a Critical Period stage is in effect.

Record your monthly meter readings in the table below and calculate the monthly and annual usage for each meter. Monthly usage can be determined by calculating the difference between two consecutive monthly meter readings. To calculate the **Annual Use** for each meter, subtract the January 1st meter reading from the December 31st meter reading.

		Meter Serial Number	Meter Serial Number	Meter Serial Number	Meter Serial Number	Meter Serial Number	Meter Serial Number	Meter Serial Number
January 1	Meter Reading							
	Monthly Usage							
February 1	Meter Reading							
	Monthly Usage							
March 1	Meter Reading							
	Monthly Usage							
April 1	Meter Reading							
	Monthly Usage							
May 1	Meter Reading							
	Monthly Usage							
June 1	Meter Reading							
	Monthly Usage							
July 1	Meter Reading							
	Monthly Usage							
August 1	Meter Reading							
	Monthly Usage							
September 1	Meter Reading							
	Monthly Usage							
October 1	Meter Reading							
	Monthly Usage							
November 1	Meter Reading							
	Monthly Usage							
December 1	Meter Reading							
	Monthly Usage							
December 31	Meter Reading							
	Annual Use							

Total Acre-Feet Used

***To convert gallons to acre-feet, divide amount of gallons by 325,851.**

****If no withdrawals were made this year, please enter – 0 – in the total**