



Atlas Environmental

Melani Howard
Watershed Conservation Manager
City of San Marcos
630 East Hopkins
San Marcos, TX, 78666

September 25, 2012

1429 Schulle Dr.
San Marcos, TX, 78666
(979) 324-9575, (817) 648-8339
atlasenvironmental78666@gmail.com

Dear Ms Howard,

In response to your solicitation titled "Management of Floating Vegetation and Litter" IFB 212-166 Atlas Environmental would like to respond with a bid of \$78,354.00 for the specified period of January 1, 2013 to December 31, 2013. This quote is for weekly removal of underwater litter, vegetation, and litter from areas designated in the specifications and attachment "D" of IFB 212-166 during the period of May 1, 2013-September 8, 2013. Also included in this quote is the monthly removal of underwater litter, vegetation and litter from areas designated in the specifications and attachment "D" of IFB 212-166 during the period of January 2013-April 2013 and September 2013-December 2013.

Nicholas Menchaca and myself have a combined 7 years of experience navigating and working on the San Marcos River. I am a certified Advanced Open Water Diver and have logged many dive hours in both saltwater and freshwater for both day and night. We are a local small business owned and operated by Texas State University graduates and we are committed to quality environmental work for the betterment of the City of San Marcos, it's population and the San Marcos River. We perform all work personally and realize that while working we are recognized as public stewards and will act responsibly and respectfully. This past summer I was the Supervisor of the newly formed Conservation Crew and Nicholas Menchaca was an active member of the Conservation Crew. From July into September we were able to become even more familiar with the San Marcos River above and below water. The conservation crew worked from both land and water allowing us to realize many of the areas where litter and vegetation seems to constantly be a problem. As always, the endangered and native flora and fauna that are present in the San Marcos River are one of our utmost concerns. All methods used to complete work are chosen with that in mind and because they cause the least negative affect. Attached is the completed Invitation for bid.

Sincerely,

Brian Calvin
Co-owner & Operator

Atlas Environmental Contact Information

atlasenvironmental78666@gmail.com

Brian Calvin- Partner

(979)-324-9575

brcalvin@gmail.com

Nicholas Menchaca- Partner

(817)-648-8339

nm1169@txstate.edu



FINANCE-PURCHASING

ADDENDUM #1

September 18, 2012

A. This addendum will be considered a part of the Management of Floating Vegetation and Litter, IFB 212-166. Where provisions of this addendum differ from those of the original Contract Documents, this addendum will govern.

B. CHANGES: All changes are bolded below.

1. The Bid Form will be replaced with the "Revised" Bid Form. Bidders must submit the attached Revised Bid Form to be considered responsive.
2. Section 5.B. will read BASIS OF AWARD: The City of San Marcos (the "City") reserves the right to award a contract to a bidder on the basis of **total** low bid. The City reserves the right to reject all bids.
3. Section 5.E will read OPTION TO RENEW: The contract may be extended for four (4) additional one (1) year periods, provided all terms and conditions remain in full force and effect except for the contract period being extended. The contract price for any extension period will be adjusted in a percentage amount equal to the net percentage change from the previous year in the Consumer Price Index for Urban Wage Earners and Clerical Workers (all items), as published by the United States Department of Labor, Bureau of Labor Statistics. This option, if exercised, is to be executed in the form of a letter of agreement signed by the Purchasing Manager, to be issued no sooner than ninety days (90) prior to expiration of this contract, nor later than the final day of the contract period. This option to renew requires the mutual agreement of both parties. Refusal by either party to exercise this option to extend will cause this contract to expire on the original or mutually agreed upon date. The total period of this contract, including all extensions as a result of exercising this option, will not exceed a maximum combined period of **fifty-nine (59) months**.

Sincerely,

A handwritten signature in cursive script, appearing to read "Veronica Bradshaw".

Veronica Bradshaw
Purchasing Specialist, Senior

4. REVISED BID FORM

BID NAME: MANAGEMENT OF FLOATING VEGETATION AND LITTER REMOVAL
 DUE DATE: September 25, 3:00 P.M., C.D.T.

Item #	Description	Unit Price	X Quantity	= Total Cost
1	Underwater Litter Removal (defined on map in blue)	\$ <u>1,200</u>	19 Weeks (Peak Season, Weekly)	\$ <u>22,800</u>
2	Underwater Litter Removal	\$ <u>1,370</u>	7 Weeks (Off-peak Season, Monthly)	\$ <u>9,590</u>
3	Vegetation Removal (defined below)	\$ <u>700</u>	19 Weeks (Peak Season, Weekly)	\$ <u>13,300</u>
4	Vegetation Removal	\$ <u>800</u>	7 Weeks (Off-peak Season, Monthly)	\$ <u>5,600</u>
5	Litter Pickup (defined on map in beige)	\$ <u>850</u>	19 Weeks (Peak Season, Weekly)	\$ <u>16,150</u>
6	Litter Pickup	\$ <u>970</u>	7 Weeks (Off-peak Season, Monthly)	\$ <u>6,790</u>
Total Cost (Add Items #1 through #6)				\$ <u>74,230</u>

THE UNDERSIGNED AFFIRMS THAT IT IS DULY AUTHORIZED TO SUBMIT THIS BID, THAT THIS BID HAS NOT BEEN PREPARED IN COLLUSION WITH ANY OTHER BIDDER, AND THAT THE CONTENT OF THIS BID HAS NOT BEEN COMMUNICATED TO ANY OTHER BIDDER PRIOR TO THE OFFICIAL RECEIPT OF THIS BID. THE CITY OF SAN MARCOS RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS.

BIDDER NAME: Atlas Environmental

REPRESENTATIVE'S NAME: Brian Calvin

MAILING ADDRESS: 1429 Schalle Dr., San Marcos, TX, 78666

IFB 212-166

PHONE NUMBER: 979-324-9575

AUTHORIZED SIGNATURE: 

REFERENCES:

1. Kelly Bricker, Ph.D., 801-585-6503, Kelly.bricker@health.utah.edu
2. Janet Hodges, Ph.D., 512-245-2561, jh223@txstate.edu
3. Jenna Winters, 512-749-9693, jwinters@sanmarcostx.gov

1. Have you had any contracts terminated for default or other performance reasons? ___Yes No If yes, explain: _____

2. Has your company been convicted of a criminal offense committed in Hays County, Texas involving fraud, theft, bribery, kickbacks, or unlawful gifts to a public official? No. If so, has the conviction occurred within three years immediately preceding either the date of submission of a bid, or the date of award of the contract? _____ If so, explain: _____

3. Is your company involved in pending investigation or criminal prosecution of a criminal offense alleged to have been committed in Hays County, Texas involving fraud, theft, bribery, kickbacks, or unlawful gifts to a public official? No. If so, explain: _____

4. Does your company have pending claims, investigations, or civil litigation involving allegations of fraud, misrepresentation, or conversion? No.

5. Does your company have previous final judgments against the City for breach of contract, fraud, misrepresentation or conversion? No.

6. Has your company failed to timely pay/remit sales tax, property tax, or utility payments to the City of San Marcos? No.

7. Has your company refused to execute a contract following an award by the San Marcos City Council? No.

8. Has your company violated the anti-lobbying provisions in a current or previous City of San Marcos procurement process by making contact with a member of the San Marcos City Council prior to the award of a contract? No. If so, explain: _____

9. Has your company furnished unauthorized substitutions of materials not meeting contract specifications in a current or previous contract with the City of San Marcos? No.

I, Brian Calvin, as Partner
Name of Individual Title & Authority

Of Atlas Environmental, declare under oath
Company Name

that the above Statements, including any supplemental responses attached hereto, are true and correct, and that the representations made herein are accurate to the best of my knowledge and are based upon a diligent search of records. I further acknowledge that any failure to conduct a diligent search or to make a full and complete disclosure may result in cancellation of my contract by the City of San Marcos, and possibly debarment.


Signature

THIS FORM MUST BE SUBMITTED WITH YOUR BID

ATTACHMENT "B"

Form W-9 (Rev. October 2007) Department of the Treasury Internal Revenue Service	Request for Taxpayer Identification Number and Certification	Give form to the requester. Do not send to the IRS.
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Print or type See Specific Instructions on page 2.	Name (as shown on your income tax return) Atlas Environmental	
	Business name, if different from above	
	Check appropriate box: <input type="checkbox"/> Individual/Sole proprietor <input type="checkbox"/> Corporation <input checked="" type="checkbox"/> Partnership <input type="checkbox"/> Limited liability company. Enter the tax classification (D=disregarded entity, C=corporation, P=partnership) ▶ <input type="checkbox"/> Exempt payee <input type="checkbox"/> Other (see instructions) ▶	
	Address (number, street, and apt. or suite no.) 1429 Schulte Dr.	Requester's name and address (optional)
	City, state, and ZIP code San Marcos, TX, 78666	
	List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)	
Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a TIN</i> on page 3.	Social security number _____ _____ _____ or Employer identification number 46-0896206
Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.	

Part II Certification	
Under penalties of perjury, I certify that:	
1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and	
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and	
3. I am a U.S. citizen or other U.S. person (defined below).	
Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. See the instructions on page 4.	

Sign Here	Signature of U.S. person ▶	Date ▶ 7-25-12
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General Instructions
 Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form
 A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,

References:

Todd Derkacz
President, San Marcos Greenbelt Alliance
alliance@smgreenbelt.org

Charlie O'neal
Board member, San Marcos Greenbelt Alliance
alliance@smgreenbelt.org

Jenna Winters
Nature Center Coordinator, City of San Marcos, TX
jwinters@sanmarcostx.gov
512-738-1247

Brian Calvin

1429 Schulle Dr.
San Marcos, TX 78666

979-324-9575
bgcalvin@gmail.com

PROFILE

Enthusiastic, hardworking, and dedicated professional in the field of environmental restoration and conservation. Dedicated to high quality work and results for the benefit of the customer.

EXPERIENCE

CO-owner/Operator, Atlas Environmental; City of San Marcos, TX — September 2012-Present

As a CO-owner and operator at Atlas Environmental I am directly involved in every aspect of our business. I am readily able to perform environmental assessments and perform many of the steps needed to get an environment back to where it should be. I personally organize all bids and approve methods and techniques to ensure that they are the most effective and efficient while not harming the public or natural flora and fauna.

Supervisor, Conservation Crew; City of San Marcos, TX — July 2012-September 2012

Responsibilities of the supervisor of the newly formed Conservation Crew included the training, scheduling, and payroll for eight employees. After training all employees were able to effectively approach and educate users of the San Marcos River on the importance of the ecosystem and it's inhabitants, including endangered species such as the fountain darter, San Marcos salamander and Texas wild rice. Throughout the program I also collected data that has given us a better insight into peak river use times and areas.

Intern for Natural Areas, City of San Marcos; San Marcos; TX — January 2012-August 2012

My responsibilities as the Intern for Natural Parks included the monitoring and repair of trails for over 800 acres of passive recreation areas. I also worked as the liaison between the City and groups such as the San Marcos Greenbelt Alliance and members of the community. The design of new interpretation and the documentation of parks through photography for the purpose of attaining grants was another one of my duties. I have also helped in managing river clean ups and with the design of children programs.

Nature Center Intern, City of San Marcos; San Marcos, TX — August 2011-December 2011

While working at the Nature Center I designed and implemented a program to lead members of the community on a series of walking trips to City greenspaces. Each week focused on a different Leave No Trace principle. I also assisted in the programming of multiple events, including a fall carnival for over 300 people. Another task was the daily care of over 20 animals and 3 large fish tanks which all displayed native animals for the purpose of educating visitors of the Nature Center.

Equipment Control, Reynolds & Reynolds; College Station, TX — 2007-2009

My duties at Reynolds & Reynolds included inventory control and the management of equipment in a large-scale warehouse. This included daily documentation and storage of incoming and outgoing merchandise. I was also tasked with the forklift certification testing for new associates in our department.

EDUCATION

Texas State University, San Marcos, TX — Recreation Administration, Graduated August 2012

Leave No Trace Center for Outdoor Ethics — Leave No Trace Trainer, Spring 2011

Wilderness Medicine Institute — Wilderness First Responder, Summer 2011

Nicholas Menchaca

459 Lindsey St • San Marcos, TX 78666 Phone: 817-648-8339
Email: nm1169@txstate.edu

OBJECTIVE

To provide quality goods and services with emphasis on customer service.

EDUCATION

Texas State University – Anticipated Graduation Date: May 2012
Bachelor of Science in Recreation Administration

EXPERIENCE

San Marcos River Conservation Crew (July 2012-September 2012)

Crew Member

- Educating river and park users on the significance of our river and its endangered species.
- Picked up litter on the banks, floating and underwater.
- Collected data regarding river and park users to better understand problem areas and peak use times.

San Marcos Nature Center (April 2012-August 2012)

Volunteer Coordinator Intern

- Coordinated volunteers on various projects at the Nature Center Summer 2012.
- Assisted in environmental education school groups and camps.
- Took daily care of native animals and plants displayed throughout the Nature Center.

Youth Service Bureau (August 2011-December 2012)

Youth Leader Intern

- Aided youth in exploration and development of their interest and talents.
- Helped youth gain the skills and development they need to succeed academically.
- Assisted youth in making a positive contribution in our community.

Holiday Inn Express and Suites (May 2008-2009)

Front Desk Representative

- Checked guests into their rooms with a heavy emphasis on customer satisfaction.
- Computed and documented vital information for the success of the business.

ACTIVITIES, CERTIFICATIONS, AND AWARDS

- Co-Coordinated the 7th Annual Youth Service Bureau Chili Cook-off Nov 19, 2011.
- Raised over \$4000 for the Youth Service Bureau.
- Built Prospect Trailhead sign.
- Member of the Texas State University Men's Club Soccer Team.

BRIAN G. CALVIN



Diver No. 1106AJ5105
BirthDate 01-Sep-1985
Cert.Date 06-Jun-2011
Instr.No. OWSI-109124

MANUEL E. WHIPPY

6414

**WEST SIDE WATER SPORTS
SHOP 1 WHARF ROAD, LAUTOKA
FIJI ISLANDS**

679 6661462

This diver has satisfactorily met the standards
for this certification level as set forth by:
PADI, Unit 3, 4 Skyline Pl, Frenchs Forest NSW 2086
www.padi.com

SCUBA DIVER

NICHOLAS MENCHACA

Cert #: menc050389brisd

Cert Date: 11/6/2010

MICHELLE N KRAFT 47489

THE DIVE SHOP



Cardholder met NAUI requirements.



Open Water Certifi