



**For EAA Use Only**

Form: 12202019

Entity #: E \_\_\_\_\_

Application #: C \_\_\_\_\_

Well #: W \_\_\_\_\_

900 E. Quincy St., San Antonio, Texas 78215  
(210) 222-2204 or (800) 292-1047 Fax (210) 222-9869

## Application for Well Capping Permit

### One application required for each well.

1. This application must be completed, signed, and submitted to the EAA prior to capping an Edwards Aquifer well.
2. The application must be typed or printed legibly using ink.
3. A fee of \$125.00 must accompany the application. (\$25 application fee and \$100 administrative fee)
4. Checks and money orders made payable to the “Edwards Aquifer Authority” will be accepted. Do not submit cash. To pay by Credit Card, please open <https://www.edwardsaquifer.org> and click Online Payments and follow the instructions. **Please provide the payment Confirmation No.** \_\_\_\_\_.
5. Upon receipt of a complete application, please allow thirty (30) days for processing.
6. Incomplete applications will be returned to the applicant for completion.
7. Well capping cannot commence until the application is approved and a well capping permit has been issued.

### **I. - General Information** – Please provide **all** of the following:

1. Property Owner Name: \_\_\_\_\_
2. Property Owner Contact Name: \_\_\_\_\_
3. Property Owner Phone: (    ) \_\_\_\_\_ Email: \_\_\_\_\_
4. Property Owner Mailing Address: \_\_\_\_\_
5. Agent Name: \_\_\_\_\_ Phone: (    ) \_\_\_\_\_
6. Agent Company Name: \_\_\_\_\_ Email: \_\_\_\_\_
7. Agent Mailing Address: \_\_\_\_\_
8. Capping Contractor Company Name: \_\_\_\_\_
9. Contractor Name: \_\_\_\_\_ Lic. #: \_\_\_\_\_
10. Contactor Phone: (    ) \_\_\_\_\_ Email: \_\_\_\_\_
11. Contractor Mailing Address: \_\_\_\_\_

### **II. - Well Site Information and Proof of Ownership** - Please provide **all** of the following:

1. Well Site Address: \_\_\_\_\_  
City: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_
2. Latitude: \_\_\_\_\_ Longitude: \_\_\_\_\_  
**(The coordinates are required to be in degrees/ minutes/ seconds NAD 83 format.)**
3. Please provide a road map to the subject property and please provide a property map showing the location of the existing well. Maps must include sufficient information to locate the property and well.

4. Please provide proof of ownership (**EITHER** a copy of a complete recorded deed, a current tax record, **OR** a current appraisal district record) with a legal description of the subject property.
5. **Please provide geophysical well logs (Natural Gamma and Caliper) and a video log (if applicable) and include a signed and dated Edwards Aquifer Authority Geophysical Well Log Certification Form.**

**III. – Well Information and Capping Method** - Please provide **all** the following:

1. Well Type:  Edwards Aquifer Well  Trinity Aquifer Well that is drilled through the Edwards Aquifer
2. Well Depth: \_\_\_\_\_ ft.
3. Casing Type: \_\_\_\_\_
4. Casing Diameter: \_\_\_\_\_ in.
5. Well Casing Depth: \_\_\_\_\_ ft.
6. Describe and attach a diagram of the capping method (include well depth and all other well specifications).

**IV. – Owner’s or Agent’s Certification:**

**I certify that, as the Applicant, I am the owner of the well which is the subject of this Application, or the Authorized Agent of the well owner. Additionally, I certify that each and all of the statements and information contained herein are true and correct to the best of my knowledge and belief. Moreover, I agree to fully comply with the terms of the Edwards Aquifer Authority Act, the rules of the EAA, and any well capping permit that may be issued pursuant to this Application.**

Signature of Owner or Agent \_\_\_\_\_ Date \_\_\_\_\_

Print Name: \_\_\_\_\_

Co-Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Name: \_\_\_\_\_