



For EAA Use Only

Form: 12202019

Entity #: E _____

Application #: C _____

Well #: W _____

900 E. Quincy St., San Antonio, Texas 78215
(210) 222-2204 or (800) 292-1047 Fax (210) 222-9869

Application for Well Capping Permit

One application required for each well.

1. This application must be completed, signed, and submitted to the EAA prior to capping an Edwards Aquifer well.
2. The application must be typed or printed legibly using ink.
3. A fee of \$125.00 must accompany the application. (\$25 application fee and \$100 administrative fee)
4. Checks and money orders made payable to the “Edwards Aquifer Authority” will be accepted. Do not submit cash. To pay by Credit Card, please open <https://www.edwardsaquifer.org> and click Online Payments and follow the instructions. **Please provide the payment Confirmation No.** _____.
5. Upon receipt of a complete application, please allow thirty (30) days for processing.
6. Incomplete applications will be returned to the applicant for completion.
7. Well capping cannot commence until the application is approved and a well capping permit has been issued.

I. - General Information – Please provide **all** of the following:

1. Property Owner Name: _____
2. Property Owner Contact Name: _____
3. Property Owner Phone: () _____ Email: _____
4. Property Owner Mailing Address: _____
5. Agent Name: _____ Phone: () _____
6. Agent Company Name: _____ Email: _____
7. Agent Mailing Address: _____
8. Capping Contractor Company Name: _____
9. Contractor Name: _____ Lic. #: _____
10. Contactor Phone: () _____ Email: _____
11. Contractor Mailing Address: _____

II. - Well Site Information and Proof of Ownership - Please provide **all** of the following:

1. Well Site Address: _____
City: _____ Zip: _____ County: _____
2. Latitude: _____ Longitude: _____
(The coordinates are required to be in degrees/ minutes/ seconds NAD 83 format.)
3. Please provide a road map to the subject property and please provide a property map showing the location of the existing well. Maps must include sufficient information to locate the property and well.

4. Please provide proof of ownership (**EITHER** a copy of a complete recorded deed, a current tax record, **OR** a current appraisal district record) with a legal description of the subject property.
5. **Please provide geophysical well logs (Natural Gamma and Caliper) and a video log (if applicable) and include a signed and dated Edwards Aquifer Authority Geophysical Well Log Certification Form.**

III. – Well Information and Capping Method - Please provide **all** the following:

1. Well Type: Edwards Aquifer Well Trinity Aquifer Well that is drilled through the Edwards Aquifer
2. Well Depth: _____ ft.
3. Casing Type: _____
4. Casing Diameter: _____ in.
5. Well Casing Depth: _____ ft.
6. Describe and attach a diagram of the capping method (include well depth and all other well specifications).

IV. – Owner’s or Agent’s Certification:

I certify that, as the Applicant, I am the owner of the well which is the subject of this Application, or the Authorized Agent of the well owner. Additionally, I certify that each and all of the statements and information contained herein are true and correct to the best of my knowledge and belief. Moreover, I agree to fully comply with the terms of the Edwards Aquifer Authority Act, the rules of the EAA, and any well capping permit that may be issued pursuant to this Application.

Signature of Owner or Agent _____ Date _____

Print Name: _____

Co-Signature _____ Date _____

Print Name: _____